

**HEREFORD ENTERPRISE ZONE  
EXECUTIVE BOARD  
17 MARCH 2015**

<b>Present:</b>	<b>In attendance:</b>
Bill Jackson (BJ) Chair	Nick Webster (NW)
Tracey Goodwin (JG)	Dorothy Coleman (DC)
Geoff Hughes (GH)	
Neil Kerr (NK)	
Glyn Morgan (GM)	
Mark Pearce (MP)	

	<b>ACTION</b>
<b>1. APOLOGIES FOR ABSENCE</b>	
Cllr Roger Phillips	
<b>2. DECLARATIONS OF INTEREST</b>	
NK declared an interest in item 5b	
<b>3. MINUTES OF MEETING HELD ON 27 JANUARY 2014</b>	
The minutes of the meeting held on 27 January were approved as a correct record.	
<b>4. MATTERS ARISING NOT ELSEWHERE ON THE AGENDA</b>	
<p><u>a) Minutes 5a Transport issues - Rotherwas Rail</u> NK referred to discussions at previous meetings about the potential for a passenger rail line to Rotherwas. Whilst the Zone Board would welcome an operational passenger line, this would need to be in addition to, not instead of, new road provision. The Board confirmed its position to support and make land available should the case be made and the Council determines to progress this.</p> <p><u>b) Minute 5a Transport issues – Southern Link Road planning application</u> GH reported that the South Wye package planning application was due to be submitted by the end of March, and would be determined under the new Council administration.</p> <p>It was noted that the Core Strategy enquiry had concluded, and that the inspector required further consultation around some aspects of the strategy. No changes had been made to the proposals for the Western Relief Road. The consultation should be concluded by the end of April, after which it was anticipated that approval would be granted.</p> <p><u>c) Minute 5a Transport issues - Holme Lacy Road improvements</u> Draft proposals for traffic calming measures and improvements for pedestrians and cyclists along the Holme Lacy Road were brought by Balfour Beatty to a recent meeting of the EZ Stakeholder Group. The draft plans would be circulated to Board members.</p>	<b>DC</b>



<p>MP reported that there had been positive feedback following the briefing held in February for Councillors, with some of the information then reported positively in the Hereford Times.</p> <p>A meeting had been held with the editor of Hereford Times resulting in an agreement for a 6 weekly EZ 'Talking Point' slot in the paper.</p> <p><u>Website</u> Work on the new website had been completed. NK congratulated DC on the work done – considered it a marked improvement.</p> <p><u>Inward investment activity</u> Mike Price of CM International continued to work on following up contacts. A review of the outcomes of the contract would be undertaken and a report presented to the April Board meeting, together with options for a future approach.</p> <p><u>Events and Exhibitions</u> It was noted that the team would be attending Regen 2015 in Liverpool on 24-25 March. This event was aimed at professionals involved in the regeneration industry and business leaders from around the UK. Attendance at others events during the year, some sector specific, was being considered. Some events could be attended as part of a Marches LEP presence. MP was going to follow up this point with the new LEP MD in April.</p> <p><b><u>c) Infrastructure</u></b></p> <p><u>Broadband</u> The second phase of the ultrafast fibre ducting network (connecting from the Straight Mile up Vincent Carey Road to the North Magazine) was being installed.</p> <p>Positive feedback had been received from local businesses and members of the EZ Stakeholder Group on hugely improved broadband quality following the enablement of the BT cabinets on the Estate for superfast broadband through Fastershire.</p> <p><u>Landscaping/site works</u> HEC had been asked to plan the next phase of the landscaping works along the Straight Mile.</p>	<p><b>BJ</b> <b>MP</b></p> <p><b>MP</b></p> <p><b>MP</b></p>
<p><b>7. RELATED PROJECTS</b></p>	
<p><b>Skyron Court – Small Unit Development Scheme: Use of ERDF</b> NW had continued to work with construction consultants in securing approval for a number of individual works packages. Work was progressing to timetable and the steelwork was being erected.</p>	

<p><b>S5</b></p> <p>Approval had been obtained from the Council for the construction of new business units in a courtyard development on Plot S5 on the South Magazine. HCT Construction Consultants Ltd had been appointed and would commence a procurement process to select a preferred contractor to deliver the proposed design and build construction scheme in April 2015. Discussions were at an advanced stage with one company which would occupy the larger unit (600sqm).</p> <p><b>Heritage Project</b></p> <p>A consultation workshop event would be taking place on 18 March for interested parties to share their ideas and feedback on the proposals. The HLF bid would be submitted in April.</p> <p><b>Fuse House</b></p> <p>Following advice received by DCLG, ERDF funding for Fuse House would be explored.</p>	
<b>8. ANY OTHER BUSINESS</b>	
<p><u>Finance</u></p> <p>The team continued to make business cases to draw down capital investment agreed by the Council under the LEP financial framework.</p> <p><u>MP Visit</u></p> <p>It was noted that Jesse Norman MP had visited the Zone on 13 February.</p> <p><u>Litter pick</u></p> <p>TG thanked the Council for arranging the recent litter pick.</p> <p><u>Annual accounts 2013/14</u></p> <p>It was noted that although Hereford Enterprise Zone Ltd did not trade, there was still a requirement to file (nil) accounts. The Board approved the accounts for the year ended 31 March 2014.</p>	
<b>9. DATE OF NEXT MEETING</b>	
2.00pm on Tuesday 28 April (subsequently changed to 3.30pm on Tuesday 21 April)	